



How to Register for the 2017-18 School Year



Current Students

Students New to the District

Transfer Students

Where to Register

Staying at the same school? Your school will give you a Letter of Intent and a Profile Sheet to fill out and return.

Moving to a new school? Register at current school site.

Register at the school site the student will be attending.

Transfer students must bring signed, stamped transfer letter.

What to Bring:

- Child's birth certificate
- Any custody or guardianship paperwork
- Immunization record (or exemption form)
- Proof/s of address
- Parental or Guardian Identification

What is an Acceptable Proof of Address?

- Utility bill Current (within 60 days)
- Lease or rental agreement
- Mortgage or property tax statement

Living with someone else?

- Utility bill in their name
- One item in your name, as cell phone bill, bank statement, paycheck, car insurance

You Will Also Need to Provide:

- Updated contact information
- Medical information
- Copy of IEP, if applicable
- Copy of records from most recent school
- Emergency contact information

What Else Do I Need to Know?

Students returning to the same school site **do not** need to bring all documents listed unless they have moved, changed guardianship, or are moving to a new school. Check with your school secretary for more information.

Pre-K Students:

All Pre-K students must apply for a seat through our lottery and may attend any school with a Pre-K program. BUT, this placement does not ensure a seat at that school for Kindergarten.

Need more information or help? Check our website, talk to your school secretary, email transfer@sfps.k12.nm.us or call our office: 467-4111.

Applying for Pre-K and need more information? Call 467-2547.

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